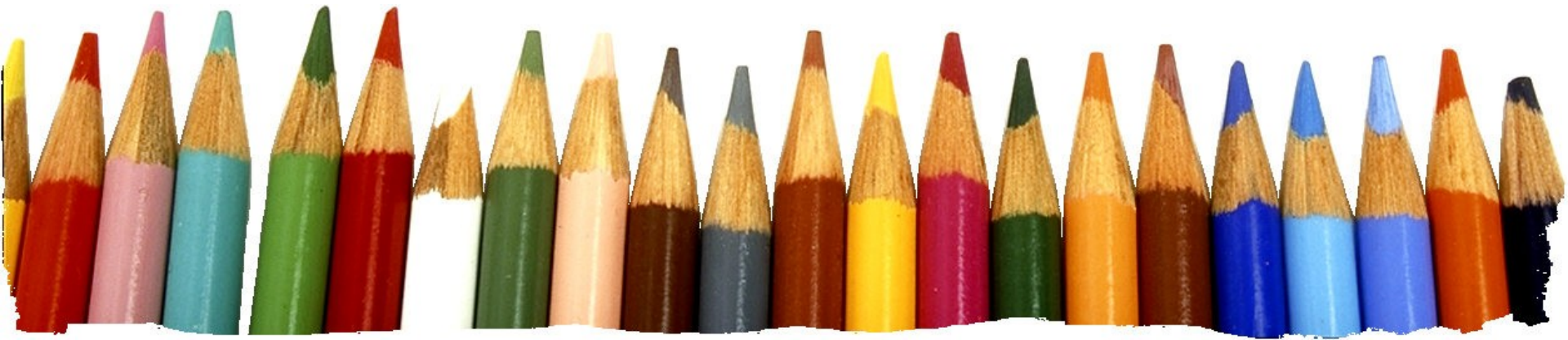


Encyclopedias



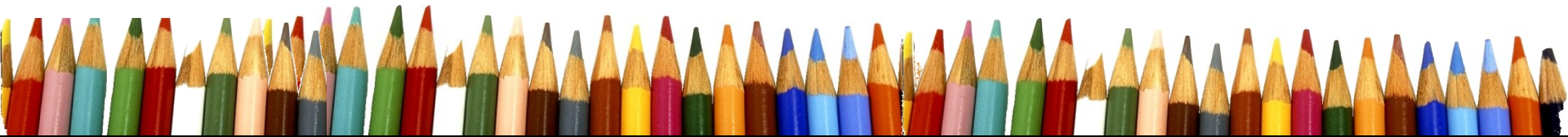
What is an encyclopedia?

- True book that gives facts about people (famous ones!), places, and things



How is an encyclopedia organized?

- Alphabetical order
- Each volume (or book) in the encyclopedia set contains a different letter—the letters are shown on the spine of the encyclopedia



- To look up places or things, go to the volume that contains their first letter
 - *Example: to look up koala bears you would go the K volume*
- To look up people, go to the volume that contains the first letter of their last name
 - *Example: to look up Abraham Lincoln, you would go to the L volume*
- Don't forget to use the guide words!



What are guide words?

- Found at the top of each page
- Tell you the first and last words listed on that page
 - *Example: If the guide words are rabbit and rhino, would Russia be on that encyclopedia page?*
 - *No because R-U comes after both R-A and R-H*



Using encyclopedias

- Do not copy word for word--instead, write things down how you would remember it
- Don't try to write down everything—just the main facts that you need
- Reference books that cannot be checked out of the library

